

Imagine Schools at South Vero

6000 4th Street

Vero Beach, FL 32968

(772) 567-2728

www.imaginesouthvero.org



Extended Care Program 2023-2024 Registration

EXTENDED CARE

- Begins at 3:30 pm and ends promptly at 5:30 pm.
- You must come in and sign your child out upon dismissal from Extended Care. We will only release your child to you or a pre-registered designee.

FEE SCHEDULE

- Registration fee: \$25.00 per family/per school year (non-refundable).
- Extended Care: \$40.00 weekly per child (no part time Extended Care).
- If your child does not attend during a week, you will not be billed.

Registration forms must be completed as well as the \$25.00 registration fee and first week's fee paid **BEFORE** a child may participate in the program. **Account must be in good standing in order for your child to be enrolled in the Extended Care Program.**

Payments are due on Monday of each week or the first day your child attends the program. **Failure to pay will result in your child losing their spot in Extended Care.**

Accepted forms of payment: Check or money order only - NO cash payments.

Please make note in the memo line of your check or money order with the child's first and last name so payment can be applied correctly.

The Extended Care Director MUST be notified within 30 days of any disputed charges. Any charges undisputed within 30 days of the invoice date will stand and be due upon receipt.

Imagine Schools at South Vero

6000 4th Street

Vero Beach, FL 32968

(772) 567-2728

www.imaginesouthvero.org



Extended Care Program Additional Fees

LATE PICK UP FEE:

- **\$25.00** per child if picked up after 5:30 pm.

If for some reason you will be late picking up your child, you must notify the front office as soon as possible. After 5:30, we will begin to reach you and any contacts listed until someone has confirmed that they are on their way.

****AS REQUIRED BY LAW, IF NO ONE CAN BE REACHED, AND THE STUDENT REMAINS IN OUR CARE BY 6:30 PM, WE WILL NOTIFY THE INDIAN RIVER COUNTY SHERIFF'S OFFICE AND THE DEPARTMENT OF CHILD SERVICES.***

RETURNED CHECK FEE:

- **\$35.00 Fee.** If a second offense occurs, checks will no longer be accepted and fees must be paid by money order. Failure to comply with this policy will result in suspension of services.

I have read, understand, and agree to the terms and conditions of the Extended Day Program at Imagine Schools at South Vero and agree to pay all fees associated with the program.

Parent/Guardian (print name)

Parent/Guardian Signature

Date

Imagine Schools at South Vero

6000 4th Street

Vero Beach, FL 32968

(772) 567-2728

www.imaginesouthvero.org



Extended Care Program Policies

Behavioral Policy

Each student is expected to follow the same expectations as they do during normal school hours. Students who are not following directions, being disruptive, or mistreat other students will be given a written referral. **Their consequences will be determined by their actions, and frequency of misbehaviors. We do reserve the right to suspend or terminate immediately if a child's behavior warrants it.**

We encourage you to talk to your child about bullying and the negative effects it has on other students. In addition, if they are being bullied or picked on, PLEASE encourage them to talk to any counselor that may be available to help. Thank you for your support in our endeavor to make this a positive and safe environment for your child.

Cellphones/Electronic Devices, Toys and Game Policy

For the safety and security of all students, we strictly prohibit the use of cellphones and electronic devices. Should a cellphone or electronic device be used during Extended Care, the device will be brought to the office and an adult will need to pick up when signing out the child. In order to prevent loss and/or damage to personal items such as games or toys, we ask that they be left at home. These rules are intended to protect all students.

Please acknowledge that you and your child have read and understand the Extended Care Behavioral, Cellphone/Electronic Device, Toys, and Game policies.

Parent/Guardian (print name)

Parent/Guardian Signature

Date

Imagine Schools at South Vero

6000 4th Street

Vero Beach, FL 32968

(772) 567-2728

www.imaginesouthvero.org



**Extended Care Program Registration
Enrollment Information
(Please print)**

Child's name _____ **Gender:** _____ **Grade** _____

Sibling _____ **Gender:** _____ **Grade:** _____
If attending Extended Care

Sibling _____ **Gender:** _____ **Grade:** _____
If attending Extended Care

Address _____ **City, State** _____ **Zip** _____

Parent/Guardian's Name _____

Cell Phone _____ **Work Phone** _____ **Email Address** _____

Parent/Guardian's Name _____

Cell Phone _____ **Work Phone** _____ **Email Address** _____

List Any Medical Concerns and/or Allergies (including food) _____

***Snacks will be provided each afternoon for students.**

Only parents/guardian's listed above or persons listed below will be allowed to pick up your child(ren) or who we will call in case parent/guardian cannot be reached. If you need to update or add anyone else, that must be done in writing. **All designated persons picking up a child should have picture identification available upon request.**

Name _____ **Phone** _____ **Relationship** _____

Name _____ **Phone** _____ **Relationship** _____

Name _____ **Phone** _____ **Relationship** _____

Name _____ **Phone** _____ **Relationship** _____

Imagine Schools at South Vero

6000 4th Street

Vero Beach, FL 32968

(772) 567-2728

www.imaginesouthvero.org



Extended Care Program Registration
Enrollment Information Continued

***CUSTODY ISSUES:** It is the parents’ responsibility to notify the school of any special custody arrangements. Please notify the Extended Care Director immediately of these arrangements.

I hereby consent for my child(ren) to participate in the Extended Day Program and agree to release and discharge the Imagine School at South Vero, it’s officers, agents, and employees, exercising reasonable care within their scope of employment, from all liability claims, damages, suits, judgments, and settlements involving personal injury and property damage resulting from or arising in connection with Extended Day Program.

All Extended Care employees have passed background checks and a workplace screening.

Parent/Guardian _____

Print Name

Parent/Guardian _____ Date _____

Signature